

LEARNER PROFILE FORM

Thank you for choosing to study a Customer Service qualification. In order that we can know more about you can you please complete and return the personal information form below before attending the Learner Induction Seminar.

Once completed, please send via email to info@e-assessment-4u.co.uk or fax on +44 (0) 1296 388110.

Your personal information will be treated confidentially. On receipt of the completed form you may also be contacted to arrange a guided interview prior to starting the programme of learning. This will be conducted by telephone.

Our Customer Service programmes are intended primarily for those who are working in or aspire to work in customer service.

Based on the principles of open and flexible learning, learners will gain the opportunity to achieve units by being continually assessed through assignments and project work. The qualifications comprise units, each unit specifying outcomes which the learner has to achieve.

All fields are required to be completed, thank you.

Section 1: Your Personal Details

First name		Surname	
Home address (if Learner)			
Postcode		Tel No:	
Email			
Date of Birth		Female <input type="checkbox"/>	Male <input type="checkbox"/>

Section 2: Your Work Experience / Current Employer

Organisation Name		
Business Address		
Postcode		Tel No:
Email		Fax No:
Present Role		
Please outline your current role		

Please tick if you are currently unemployed

Section 3: Your Qualifications

Please list your qualifications below:				
Exam Board	Grade	Subject	Level	Date

Section 4: Your Personal Reasons

Please state why you want to study a Customer Service qualification

Once you have completed the Application Form either:

FAX: +44 (0) 1296 388110
EMAIL: info@e-assessment-4u.co.uk
POST: Learner Services
e-assessment-4u
Ringwood House
Walton Street
Aylesbury
Buckinghamshire
HP21 7QP

If you have any queries please email or call Learner Services on +44 (0) 1296 423496.